

90-Day Command Companion (Field Page)

LR • NWA • Texarkana • Plant Operations

Use: Daily field execution control sheet

Rule: No open-end tasks (owner + due date + acceptance criteria required)

A) Owner Command Checklist

Zac

- Waterline path finalized (NWA → ADOH/BOB)
- Waterline contract + completion date locked
- Permits/plant/Tex progress updated
- Gerardo coordination check completed

Tracy

- 90-day plan governance check complete
- Nathan follow-up closed
- Ian follow-up closed
- Accountability/escalation board current

Dylan

- NOI Excel-in-bot workflow running
- HUD reporting updated
- Leasing reporting updated

Jeremy

- Phase 3/4 large-scale status updated
- Materials ordering aligned to schedule
- Waste/shortage control check complete

Stephan

- R Plan completion status updated
- Plant plan release package status updated

Russ

- Refi capital action status updated
- Plant/Tex operations decisions logged
- Tech/software formation status updated

B) Daily R/Y/G Command Board

| Priority Item | Owner | Due Date | Status (R/Y/G) | Blocker | Escalated? |

|---|---|---|---|---|---|

| Waterline contract/timeline |||||

| Permits + utility approvals |||||

| R Plan final release |||||

| P3/P4 material flow |||||

| NOI/HUD reporting integrity |||||

| Tex trigger decisions |||||

C) 6:15 PM Executive Digest Input (Required)

1. Completed today:

- _____

2. KPI movement:

- NOI: _____
- Schedule: _____
- Permits: _____
- Materials: _____

3. Top blockers requiring executive decision:

- _____

4. Next-day top 3 priorities:

- 1) _____
- 2) _____
- 3) _____

D) Escalation Standard

- Any task without owner/due date by EOD = RED
- Any slip >48 hours = mandatory escalation
- Verbal approvals on critical path items are not accepted; written confirmation required

Signoff (Daily)

- Field Lead: _____ Date: _____
- Program Lead: _____ Date: _____
- Executive (Russ): _____ Date: _____