

Recommended Single Report Framework (Weekly)

Use one report for executive, bucket owners, and field alignment

Section 1: Executive Snapshot

- Portfolio NOI vs target
- Red/Yellow/Green bucket count
- Top 3 decisions needed in 24h

Section 2: Production & Delivery

- Planned vs completed by bucket
- Top 10 blockers with age and owner
- Inspection/permit/material critical path status

Section 3: Financial & Close Track

- Closing pipeline status and confidence
- Trust/capital movement updates
- HUD / lender condition status

Section 4: Accountability

- Owner per issue
- Due-by date/time
- Escalation rule (24h/48h)
- Proof of completion links