

# Weekly Operations Brief (v1)

Prepared for leadership review | Internal use only

## 1) Executive Summary

- Operations remain active but constrained by cross-division dependencies.
- Primary focus: tighten execution discipline across Production, Construction, NOI/Leasing, and Finance,
- while maintaining daily blocker escalation and clearer owner accountability.

## 2) Division Status Snapshot

- Development: YELLOW — overdue owner/date closures still need hard lock.
- NOI + Leasing / Finance: YELLOW-GREEN — framework in place; variance recovery execution required.
- Chief of Staff / Operations: YELLOW — key blockers identified; daily escalation rhythm needed.
- Construction Overview: YELLOW — reporting structure exists; needs filled daily field metrics.
- CEO / Integration + AI: YELLOW-GREEN — direction set; execution workflows now need rollout.

## 3) Top Enterprise Blockers

- Cross-functional handoff delays (permits, inspections, vendors).
- Inconsistent line-item ownership clarity across production tasks.
- Incomplete shorthand definitions (e.g., 6L/4T/5M/15M, System R) slowing alignment.

## 4) Priorities This Week

- Run daily 20-minute blocker standup with owner/action/deadline.
- Publish one shared daily exception list by end of day.
- Lock production items into Owner | Deliverable | Due | R/Y/G | Blocker format.
- Push construction field documentation cadence (progress + blockers + next action).
- Advance liquidity/NOI planning with clarified assumptions and accountable owners.

## 5) Financial / Liquidity Focus

- Reconcile "now vs projected" liquidity lines into one controlled format.
- Tie NOI and HUD start assumptions directly to action owners and dates.
- Keep funding and materials workflows synchronized to avoid execution drag.

## 6) This Week's Required Outputs

- Updated Production Command Tracker (dated, stasured, blocker-tagged).
- Daily Exception List (single shared source of truth).
- Updated 5-division dashboard snapshot with KPI lines per division.