

BOS Master Loop (Now !' End of Year)

Executive Loop

1. Jobs !' Schedules
 2. Funding !' Closings
 3. Plant Schedule
 4. Land Division Construction Schedule
 5. Company Automation Friday Timeline
 6. Family Office Reporting (Biz + Personal)
 7. Social Media Campaigns for Operations
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1) Jobs !' Schedules

****Projects in loop:**** Whisper Valley, Villas, Beverly, Trails, Showplace, Providence, Efficiency

Required controls

- Master project schedule (weekly update)
- Start/finish baselines per project phase
- Critical path and delay flags
- Owner + due date on every open dependency

KPI set

- On-time milestone rate
 - Schedule variance (days)
 - Trade coordination hit rate
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2) Funding !' Closings

Required controls

- Draw calendar by project
- Closing pipeline and expected dates
- Capital call forecast
- Risk-adjusted cash timing view

KPI set

- Draw-to-close cycle time
 - Closing conversion rate
 - Funding delay count
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3) Plant Schedule

Required controls

- Weekly production plan by line
- Capacity allocation by project
- Labor/robotic station utilization
- Bottleneck and downtime log

KPI set

- Throughput per week
 - Cycle time per module
 - Rework/defect rate
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4) Land Division Construction Schedule

Required controls

- Site readiness checklist
- Utility and civil sequencing
- Vertical start gates tied to plant output
- Municipality/inspection dependency tracker

KPI set

- Site readiness on-time rate
 - Utility completion variance
 - Vertical start slip count
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5) Company Automation Friday Timeline

Required controls

- Weekly automation checkpoint (Fridays)
- SOP completion tracker
- Manual completion status by department
- Exception queue and decisions

KPI set

- Automation completion %
 - SOP completion %
 - Manual completeness score
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6) Family Office Reporting (Biz + Personal)

Required controls

- Weekly cash snapshot
- Monthly consolidated performance packet
- Variance and exception summary
- Action list with owner/date

KPI set

- Cash runway (months)
 - Forecast accuracy
 - Variance resolution time
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7) Social Media Campaigns for Operations

Required controls

- Campaign calendar aligned to production milestones
- Weekly content tied to plant/project progress
- Approval workflow and publish deadlines
- Lead quality tagging

KPI set

- Reach and engagement
 - Qualified lead rate
 - Content-to-meeting conversion
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Governance Cadence

- **Daily:** schedule/funding/production exception checks
- **Weekly (Friday):** automation + reporting package release
- **Monthly:** executive review with KPI trends + capital actions

Output Package Standard

Use banker-style format for all executive packets:

1. One-page summary
2. KPI dashboard
3. Risk/decision log
4. Next 14-day action plan

— Added by Russ Assistant, 2026-03-20